

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, DECEMBER 5, 2023
COMMISSION CHAMBERS - 9:10 A.M.

Mayor Penny called the meeting to order at 9:10 A.M. immediately following the Agenda Meeting and dispensed with opening formalities.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, BEN THOMAS, LYNDIA THOMPSON, VICE MAYOR THOMAS REID, AND *MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY CHRISTOPHER BERG, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, PUBLIC SAFETY DIRECTOR DAVID MIXSON, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topics scheduled for discussion were Rate Increase Request from Waste Connections of Florida, Inc. with Ian Boyle, Department Head Reports, Vertical Oyster Gardens, and Proposed PSTA Special Act Amendment.

The first topic for discussion was Rate Increase Request from Waste Connections of Florida, Inc. with Ian Boyle.

Ian Boyle, Waste Connections of Florida, Inc., spoke regarding requested rate adjustments and reviewed a handout (attached to Minutes as Exhibit A). He stated that Waste Connections is requesting a 2.5% CPI adjustment and a 1.4% adjustment in response to disposal fee increases from Pinellas County. He noted that the total requested increase is 3.9%, which would be effective January 1, 2024.

Discussion ensued regarding garbage fees and CPI rates.

The consensus of the Commission was to place Waste Connections' request for a rate increase on the December 12, 2023 Regular Commission Meeting agenda.

The next topic for discussion was Department Head Reports.

The Department Heads reviewed their reports with the Commission (attached to Minutes as Exhibit B).

Community Improvement Department

Community Improvement Director Sullivan spoke regarding departmental activities including local business development

ADMINISTRATIVE WORKSHOP
TUESDAY, DECEMBER 5, 2023 - 9:10 A.M.

projects, software implementation, and the issuance of business tax renewal late notices.

Public Works Department

Public Works Director Shimko spoke regarding departmental activities including sewer repairs at Kelly's Roast Beef and repairs to the City dock off Huffman Way.

Finance Department

Finance Director Graham spoke regarding the September 30, 2023 year-end financials. He reported that the General Fund is showing a surplus and the revenues came in approximately 8.5% higher than budgeted. He further commented that all the departments came in under budget on expenditures. He noted that he expects the surplus to go down, but not dramatically.

Public Safety Department

In response to Commissioner Neidinger, Public Safety Director Mixson spoke regarding lithium-ion batteries fire safety.

Discussion ensued regarding the use of lithium-ion batteries.

Chief Mixson spoke regarding departmental activities including staffing, inspections, call volumes, response time compliance, and the emergency operations center generator replacement.

Chief Mixson stated that he plans to invite staff from Pasadena Community Church to an upcoming Commission meeting in order to recognize them for their help in the EOC during Hurricane Idalia.

*Mayor Penny left the meeting at 9:40 a.m.

In Mayor Penny's absence, Vice Mayor Reid assumed the role of meeting chair.

Chief Mixson continued to review his report. He spoke regarding the fire station construction project, the City Hall generator grant process, and local crime statistics.

Administration Department

City Clerk Lewis spoke regarding departmental activities including the schedule for meetings in December and January and watering restrictions affecting the city.

ADMINISTRATIVE WORKSHOP
TUESDAY, DECEMBER 5, 2023 - 9:10 A.M.

Discussion ensued regarding water restrictions and reclaimed water.

City Clerk Lewis spoke regarding the annual employee holiday party. She explained that an employee party has not been held in recent years because of COVID-19 and the City had chosen to issue gift cards to staff instead. She requested permission to use the employee holiday party funds for gift cards again this year as employees greatly appreciate the extra funds given the current economic climate.

The consensus of the Commission was to issue Amazon gift cards to staff in lieu of holding an employee holiday party.

City Clerk Lewis spoke regarding the ongoing PSTA Board of Directors appointment process. She reported that the City's appointee vote is Vice Mayor Reid. She noted that votes are due by December 15th.

Discussion ensued regarding the PSTA Board vacancy.

Vice Mayor Reid suspended the rules of procedure to take the agenda items out of order.

The next topic for discussion was Proposed PSTA Special Act Amendment.

Vice Mayor Reid spoke regarding proposed legislation that would amend the governance of the PSTA and reviewed a previously distributed handout (attached to Minutes as Exhibit C). He said that the bill has been proposed by State Representative Linda Chaney. He explained that if passed, the bill will restructure the PSTA Board and the cities would be grouped together differently with seats rotating based on population. He noted that the proposed bill emphasizes the role of the Pinellas County Board of County Commissioners.

Discussion ensued regarding the PSTA Board of Directors.

The next topic for discussion was the Vertical Oyster Gardens.

Vice Mayor Reid spoke regarding vertical oyster gardens and reviewed a previously distributed handout (attached to Minutes as Exhibit D). He stated that oysters provide valuable water filtration and vertical oyster gardens help promote their growth. He further stated that Tampa Bay Watch will provide vertical oyster gardens to the public for free. He spoke in

ADMINISTRATIVE WORKSHOP
TUESDAY, DECEMBER 5, 2023 - 9:10 A.M.

favor of promoting vertical oyster gardens and suggested that Tampa Bay Watch be invited to participate at the Block Party.

Discussion ensued regarding vertical oyster gardens.

There being no further discussion, the meeting was adjourned at 10:08 A.M.



Arthur Penny, Mayor

ATTEST:



Carley Lewis, City Clerk
12-05.23a

**DIGITALLY SIGNED COPY.
TO VIEW ORIGINAL SIGNED MINUTES,
PLEASE CONTACT THE CITY CLERK'S OFFICE.**